

## Belief Statements

*"We believe that for Indiana's schools to be safe and secure..."*

- Students are the key focus for successful school safety efforts.
- Each member of the school and community will be partners in providing schools with adequate resources, exemplary leadership, and united support for the development of a secure learning environment for all children.
- Schools must promote ongoing and effective communication and involvement in a collaborative community dialogue to ensure a feeling of welcome and involvement.
- There must be a well-defined, written plan that is practiced, evaluated, and updated on an ongoing basis.
- Everyone in the school community must be well-trained and knowledgeable of the best practices in school safety.
- The school community must promote an environment of trust and respect, hope and belonging.
- Educational functions will be free of aggressive and violent behavior.
- All members of a school community are entitled to accurate and timely information, while recognizing the legal responsibility of confidentiality."

*(Program Curriculum Committee—October, 1999)*

## Mission Statement

*The Indiana School Safety Specialist Academy will provide on-going, certified training and information on national and state best practices, as well as exemplary resources for school safety, security, intervention/prevention, and emergency preparedness planning. School Safety specialists will be trained to lead the development and implementation of school safety practices which will provide safe educational environments for all students in Indiana.*

### *Indiana School Safety Specialist Academy*

**Clarissa N. Snapp**  
Director

Phone: 317-234-0326  
Fax: 317-232-9140  
E-mail: [csnapp@doe.state.in.us](mailto:csnapp@doe.state.in.us)  
Website: <http://www.doe.state.in.us/issas>  
Office of Student Services  
Room 229, State House  
Indianapolis, Indiana 46204-2798

Indiana Department of Education  
Office of Student Services  
Dr. Steve Davis—Director

## INDIANA DEPARTMENT OF EDUCATION

# *Indiana School Safety Specialist Academy*



Dr. Suellen Reed  
Superintendent of  
Public Instruction

Office of Student Services

# Indiana School Safety Specialist Academy

To provide safe educational environments for all students in Indiana, the Indiana General Assembly passed a law in 1999 (*IC 5-2-10.1-9*) to improve school safety. This statute required each school corporation to designate an individual to serve as the school safety specialist for the entire corporation.

***The responsibilities of the designated school safety specialist are:***

- Coordinate the safety plans of each school in the school corporation as required under rules adopted by the Indiana State Board of Education. (*511 IAC 6.1-2-2.5*)
- Develop a safety plan for each school in the school corporation.
- Act as a resource and trainer for other staff members in the school corporation on issues related to school safety, security, and discipline.
- Participate each year in school safety training.
- Serve on the county school safety commission.

## Basic Training

To receive certification as a school safety specialist, the superintendent's designee is required to attend three Basic training sessions. They must also complete the on-line *Safe Schools Healthy Kids 2* school safety training program.

## Advanced Training

To continue certification as a school safety specialist, each specialist is required to attend at least *two* training sessions per year.

## Curriculum Strands for Training:

- ***National Overview of Best Practices of School Safety***
- ***Legal Issues and Development of School Safety Policies***
- ***School Environment and Security Operations***
- ***Role of Exemplary School Safety Specialists***
- ***Comprehensive Safe School Planning***
- ***School and Community Collaboration***
- ***Violence Prevention/Crisis Management***

Each school corporation may have more than one certified school safety specialist. Since 1999, over 700 school safety specialists in Indiana have received training.

For additional information contact Clarissa Snapp at 317-234-0326.

## ISSSA Training Format

- Each training includes an opportunity for participants to engage in a networking activity.
- Each element of instruction will connect to the belief statements, mission, purpose of the academy, and needs of the school safety specialists.
- Time is allotted during each day of training for feedback and processing of information from the specialists.
- Each phase of the training will be connected to a curriculum strand. The activities for each curriculum strand will include application of information and knowledge obtained during training. The completion of on-line training and training attendance will be reviewed by the ISSSA director to determine proficiency and certification.
- Specialists will have the opportunity to evaluate each training session based on the stated outcomes.
- Graduate credit, CRU's, and Law Enforcement credits are offered to all participants.

